



**Winfield Township School**  
7 ½ Gulfstream Ave  
Winfield, NJ 07036  
Phone: (908) 486-7410 Fax: (908) 486-4571  
Ross LeBrun ♦ Chief School Administrator



March 3, 2020

Dear Winfield School Family,

We are monitoring the alerts from the [CDC](#) about the possibility of the spread of the Coronavirus within the United States. We continue to follow the current guidance posted by the [New Jersey Department of Education](#) and the [New Jersey Department of Health](#). Please note, **at this time we have no concerns about this virus in our school.**

As recommended by the CDC, we are in the process of making preparations for the possibility that a spread of the virus in the U.S. may impact school attendance, and/or require the closing of schools. We are working with our Board, administrators and technology department to plan for the continuation of instruction for our students should such a situation occur.

The Department of Health and the Winfield Township School recommend that all families with a child who (within the past two weeks) has traveled to an area of the world highly impacted by the Coronavirus, to please contact their child's principal and/or school nurse prior to sending their child back to school. The district administration and school nurse will work with these families to determine the appropriate timeline for reentry to school.

Please only notify the school district about your own child/children who have recently traveled to a country impacted by the Coronavirus. We cannot discuss the health concerns of other students due to confidentiality restrictions.

We are continuing to maintain enhanced daily cleaning and sanitizing at our school. It is important to note that hand washing with soap and water is always preferred to the use of sanitizers. We ask for your help in phasing out the use of alcohol-based wipes and sanitizers in our schools. [They are considered ineffective against viruses, and have adverse effects when ingested.](#)

Again, we would like to remind you of the recommended precautions for preventing the flu and other viruses:

- Cover your coughs and sneezes with a tissue or into your sleeve, not your hands.
- Avoid touching your eyes, nose and mouth.
- Wash hands often, with soap and water, for at least 20 seconds, especially after coughing or sneezing.
- Keep your children home when they are sick.

(over)



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- Children should not return to school unless they have been fever-free without medication for 24 hours.
- Avoid people who are sick.
- Get a flu shot – it's not too late to be protected.
- Clean and disinfect frequently-touched surfaces and objects.

Thank you for your cooperation in keeping our students and staff safe and healthy. In addition to this letter, visit [www.winfieldschool.org](http://www.winfieldschool.org) to see information from the New Jersey Department of Health, the CDC, and the district policies regarding health and illness.

Stay safe, and stay healthy,

Ross LeBrun  
Chief School Administrator  
Winfield Township School  
[rllebrun@winfieldschool.org](mailto:rllebrun@winfieldschool.org)